

<b>Continuing Statutory Service (Proposed Base Budget Reduction Targets) – Template 2</b>			
<b>BOP 017</b>			
Service name DEMOCRATIC SERVICES (BBR 040)	Service description – please see below		
	<b>2015/16 £m</b>	<b>2016/17 £m</b>	<b>2017/18 £m</b>
Forecast before savings	1.873	1.791	1.745
Budgeted savings (cumulative)	-0.131	-0.131	-0.131
Planned net expenditure <b>(Approved 2015 net budget)</b>	1.742	1.660	1.614
August 15 monitoring position	0.000		
Demand variations (cumulative)		0.000	0.000
Price variations (cumulative)		-0.009	-0.018
Undeliverable savings (cumulative)	0.000	0.000	0.000
Loss of grant (cumulative)	0.000	0.000	0.000
<b>Revised Resource Requirement</b>	<b>1.742</b>	<b>1.651</b>	<b>1.596</b>
Additional savings target for approval (cumulative)	0.000	-0.135	-0.135
<b>Revised proposed budget</b>	<b>1.742</b>	<b>1.516</b>	<b>1.461</b>
Proposed risk reserve provision (discrete year)		0.135	0.135
Policy Decisions needed to deliver the target savings	<ul style="list-style-type: none"> <li>• Approve an efficiency target of £0.135m</li> </ul>		
Impact on service	<ul style="list-style-type: none"> <li>• A reduction level of responsiveness of the service.</li> </ul>		
Actions needed to deliver the target savings	<ul style="list-style-type: none"> <li>• Review and reduce the non-statutory work</li> <li>• Identify further business efficiencies.</li> <li>• Identify opportunities for staffing reductions, consult staff on proposal by 31<sup>st</sup> December 2016</li> <li>• Statutory consultation process with Trades Unions with respect to potential for redundancies, January 2016.</li> </ul>		
Equality Analysis	<a href="#">Click here to view document</a>		

### What does this service deliver?

Democratic Services assists the administration of the democratic process and the decision-making process of the council, through:

- This includes the legal and procedural advice and support of arranging and supporting Full Council, Cabinet, committees, Boards and members (including Cabinet members and six Champions).
- Operating the statutory scrutiny function (including the appointment of a statutory scrutiny officer).
- Elections
- Maintaining & publishing the Constitution.
- Member Development and administering Member Allowances.
- Booking committee rooms and webcasting councils meetings
- Supporting the Chairman and Lord Lieutenant of Lancashire
- Providing support for Outside Bodies
- Company services - ensuring that any companies wholly or partly owned by LCC (statutory & non-statutory) are properly administered
- Providing a range of specialist support and advice to the council's decision-making function.

List of non-statutory support that could cease:

- Outside bodies

- Non statutory companies
- Cabinet Committees and working groups such as CCPI, Corporate Parenting Board
- Employment Committee
- Complaints Committee
- Regulatory committee
- Executive Scrutiny Committee
- Budget Scrutiny Working Group and scrutiny task groups.